

## APPENDIX C – FORMATS

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## APPENDIX C - FORMATS

### INTRODUCTION

1. General. The C series appendices prescribe the columnar alignment and data entries for the **MILSTRAP formats**.
2. Formats. MILSTRAP formats are described in appendices C1 through **C61**.
3. Special Explanation/Instruction. To prevent repeating lengthy and repetitious footnotes, explanations, and instructions, the following are provided for reference purposes and will be referred to in the applicable formats:

a. For ammunition items in FSG 13, quantities exceeding 99,999 may be expressed in thousands by placing an **M** in record position 29. Example: A quantity of 1,950,000 would be expressed as **1950M** (**1950** in record positions 25-28 and an **M** in record position 29). Quantities not evenly divisible by thousands will require two transactions. The first transaction will reflect the rounded thousands using the M modifier and the second transaction will reflect the residual quantity; e.g., for a quantity of **100,001**, the first document will reflect a quantity of **0100M** and the second document will reflect a quantity of **00001**.

b. When reversal or cancellation of the original transaction is required, enter an n-zone punch in record position 25.

c. When all data elements, other than quantity, are identical and the quantity due-in or being adjusted exceeds 99,999 or **9999M** (M-Modifier thousands - and residual quantities are for ammunition); or when all data elements are the same, except the condition of materiel, for materiel being received or being adjusted; assign consecutive **suffix** codes in record position 44 beginning with alpha code A in the initial transaction; otherwise, leave blank.

#### 4. General Guidance for Quantity, Day, and Date Entries

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a. Quantity. Unless otherwise stated in the format explanation and instructions, quantity fields must be completely filled. **If** the quantity **being** entered does not fill the prescribed number of positions, right justify the entry and precede the significant digits with zeros. For instance, a quantity of 55 would be entered in record positions 25-29, as **00055**.

b. Day. The term Julian day is not recognized for data element terminology. Accordingly, all instructions covering the entry of a 3-digit day are being revised to refer to the ordinal day of the calendar year. For instance, 25 February would be entered as 056 and 14 July would be entered as 195, or 196 in a **leap** Year.

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c. Date. Date entries of four positions, unless otherwise specified, consist of the last position of the calendar year and the 3-digit ordinal day of the calendar year. For instance, 25 February 1988 would be entered as 8056, 14 **July 1988** (a leap year) as 8196, and 14 **July** 1989 as 9195.

APPENDIX C

MATERIEL RECEIPT - PROCUREMENT INSTRUMENT SOURCE

FIELD	LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Document Identifier		1-3	Enter appropriate <b>DI</b> code from the 04 series.
Routing Identifier	(T0)	4-6	Enter (or perpetuate) RI <b>code</b> of the <b>ICP/SCA</b> to which this transaction is being forwarded.
Blank		7	Leave blank.
Stock or Part Number		8-22	Enter stock or part number of item received.
Unit of Issue		23-24	Enter <b>UI</b> of item.
Quantity		25-29	Enter quantity received, preceding significant digits with <b>zeros .1,2</b>
Procurement Instrument Identification Number or Due-In Document Number		30-43	
Procurement Instrument Identification Number		(30-42)	Enter (or perpetuate) procurement instrument identification number.
Blank		(43)	Leave blank.
or			
Due-In Document Number		(30-43)	For <b>intra-</b> Service/Agency use only, enter (or perpetuate) due-in document number.

<sup>1</sup>See Appendix C - Formats Introduction, Paragraph 3a.

<sup>2</sup>See Appendix C - Formats Introduction, Paragraph 3.b.

FIELD	LEGEND	RECORD POSITION(S)	EXPLANATION AND INSTRUCTIONS
Suffix		44	Enter consecutive alpha codes A through Z <b>when</b> assignment of suffix codes is <b>necessary</b> . <sup>3</sup>
Item Number		45-50	Enter the contract/exhibit line item number or <b>subline</b> item number as indicated below, if applicable; otherwise, leave blank.
Contract/Exhibit Line Item Number		(45-48)	<p><u>Contract Line Item Number:</u></p> <p>Enter the <b>CLIN</b> preceding significant digits with zeros.</p> <p><u>Exhibit <b>Line Item</b> Number:</u></p> <p>Enter the alphabetic exhibit identifier in record position 45. Enter the exhibit line number in record positions 46 through 48, preceding significant digits with zeros.</p>
Contract/Exhibit <b>Subline</b> Item Number		(49-50)	Enter the contract or exhibit <b>subline</b> item number, if <b>applicable</b> ; otherwise, zero <b>fill</b> .
Multi-Use		51-53	For <b>intra-Service/Agency</b> use, enter data prescribed by Service/ <b>Agency</b> . For inter-Service/Agency use, leave blank.
Distribution		54-56	Enter (or perpetuate) distribution code; otherwise, leave blank.
Project		57-59	Enter (or perpetuate) project code; otherwise, leave blank.
Shipment Number		60-66	Enter vendor shipment number shown on shipping document, preceding significant digits with zeros.
Routing Identifier (Receiving Location)		67-69	Enter (or perpetuate) <b>RI</b> code of the activity at which item is received.

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<sup>3</sup>See Appendix C - Formats Introduction, Paragraph 3.c.



<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Ownership/ Purpose		70	<u>Storage Activity:</u> Enter (or perpetuate) code shown on shipping documents or in pre-positioned materiel receipt transaction; otherwise, leave blank.  <u>Stock Control Activity:</u> Enter appropriate ownership/purpose code.
Supply	Condition	71	Enter (or perpetuate) supply condition code of item received.
Management		72	Enter management code; otherwise, leave blank.
Day of Year		73-75	Enter ordinal day of the calendar year that materiel was released by carrier.
Mult-Use		76	For <b>intra-Service/Agency</b> use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.
Call/Order Number	Serial	77-80	Enter applicable call/order serial number; otherwise, leave blank.

APPENDIX C2

MATERIEL RECEIPT - OTHER THAN PROCUREMENT INSTRUMENT SOURCE

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>Explanation AND Instructions</u>
Document Identifier	1-3	Enter appropriate <b>DI</b> code from the D6 series.
Routing Identifier (TO)	4-6	<b>If DI code is D6S</b> , enter <b>RI</b> Code HR2 ( <b>DAAS</b> ); otherwise, enter (or perpetuate) the code of the <b>ICP/SCA</b> to which this transaction is being forwarded.
Blank	7	Leave blank.
Stock or Part Number	8-22	Enter stock or part number of item received.
Unit of <b>Issue</b>	<b>23-24</b>	Enter <b>UI</b> of item.
Quantity	25-29	Enter quantity received, preceding significant digits with <b>zeros</b> . <sup>1,2</sup>
Document Number	30-43	Enter controlling document number.
Suffix	44	<b>Enter</b> consecutive alpha codes A through Z when assignment of suffix codes are necessary. <sup>3</sup>
Supplementary Address	45-50	Enter (or perpetuate) SUPADD; otherwise, leave blank.
Signal	51	Enter (or perpetuate) signal code; otherwise, leave blank.
Fund	52-53	Enter (or perpetuate) <b>fund</b> code; otherwise, leave blank.

<sup>1</sup>See Appendix C - Formats Introduction, Paragraph 3a.

<sup>2</sup>See Appendix C - Formats Introduction, Paragraph 3.b.

<sup>3</sup>See Appendix C - Formats Introduction, Paragraph 3.c.

<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Di stri buti on		54-56	Enter (or perpetuate) di stri buti on code; otherwise, leave blank.
Proj ect		<b>57-59</b>	Enter (or perpetuate) project code; otherwise, leave blank.
Mul ti -Use		<b>60-66</b>	For <b>intra-Se rvice/Agency</b> use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.
Routi ng Identi fier (Recei vi ng Locati on)		67-69	Enter (or perpetuate) RI code identifying activity at which item is received, if available; otherwise, <b>leave blank.</b> <sup>4</sup>
Ownersh i p/Purpose		70	Enter the appropriate ownersh i p/purpose code.
Supply Condi ti on		71	Enter the supply condition code of item received.
Management		72	Enter management code; otherwise, leave blank.
Day of Year		73-75	If <b>DI</b> code is D6S, enter ordinal day of the calendar year that materiel receipt was posted to the accountable records; otherwise, enter ordinal day of the calendar year <b>that</b> materiel was released by carrier. <sup>4</sup>
Mul ti -Use		76-80	For intra-Se rvice/Agency use, enter data prescribed <b>by</b> the Service/Agency. For inter-Service/Agency use, leave blank.

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<sup>4</sup>Activities with only Mode V Formatted Teletype Message communication capability will enter the ordinal day materiel was received in record positions 67-69 in D6S. DAAS will reformat to put receipt date in record positions 73-75.

APPENDIX C3

ISSUE

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Document Identifier	1-3	Enter appropriate <b>DI</b> code from the 07 series.
Routing Identifier (T0)	4-6	Enter <b>RI</b> code of the <b>ICP/SCA</b> to which this transaction is being forwarded.
Media and Status	7	Enter <b>M&amp;S</b> code from original document.
Stock or Part Number	8-22	Enter stock or part number of item issued.
Unit of <b>Issue</b>	23-24	Enter <b>UI</b> of item.
Quantity	25-29	Enter quantity issued, preceding significant digits with <b>zeros</b> . <sup>1,2</sup>
Document Number	30-43	Enter document number from source document.
Suffix	44	Enter assigned suffix code; otherwise, leave blank.
Supplementary Address	45-50	Perpetuate from source document.
Signal	51	Perpetuate from source document.
Fund	52-53	Perpetuate from source document.
Distribution	54-56	Perpetuate from source document.
Project	57-59	Perpetuate from source document.
Priority	60-61	Perpetuate from source document.
Delivery Date	62-64	Perpetuate from source document.

<sup>1</sup>See Appendix C - Formats Introduction, Paragraph 3a.

<sup>2</sup>See Appendix C - Formats Introduction, Paragraph **3.b.**

<u>FIELD</u>	<u>LEGEND</u>	RECORD <u>POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Advice		65-66	Perpetuate from source document.
Routing Identifier (FROM)		67-69	Enter RI code <b>of</b> the storage activity from which the item is to be shipped.
Ownership/Purpose		70	Enter ownership/purpose code from which item is to <b>be</b> shipped.
Supply Condition		<b>71</b>	Enter supply condition code from which item is to be shipped.
Management		72	Enter appropriate issue management code.
Day of Year		<b>73-75</b>	Enter ordinal day of the calendar year <b>on</b> which this transaction is prepared.
Multi-Use		<b>76-80</b>	For <b>intra-</b> Service/Agency use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, <b>leave blank.</b>

## APPENDIX C4

### INVENTORY ADJUSTMENT - INCREASE OR DECREASE

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Document Identifier	1-3	Enter appropriate <b>DI</b> code from the D8 or <b>D9</b> series except <b>D8E</b> , D8F, D8S, D9E, D9F, and D9S.
Routing Identifier (TO)	4-6	Enter <b>RI</b> code of the <b>ICP/SCA</b> to which this transaction is being forwarded.
Blank	7	Leave blank.
Stock or Part Number	8-22	Enter stock or part number of item being adjusted.
Unit of <b>Issue</b>	23-24	Enter <b>UI</b> of item.
Quantity	25-29	Enter quantity of the increase or decrease, preceding <sup>1</sup> significant digits with zeros. <sup>2</sup>
Document Number	<b>30-43</b>	For reclassification of previously suspended returns, -enter document number under which materiel was received; otherwise, enter appropriate document number.
Suffix	44	Enter consecutive alpha codes A through Z when assignment <sup>of</sup> suffix codes is necessary. <sup>3</sup>
Multi-Use	<b>45-51</b>	For <b>intra-Service/Agency</b> use, enter data prescribed by Service/Agency. For <b>inter-Service/Agency</b> use, leave blank.
Fund	52-53	Enter appropriate code for <b>intra-Service/Agency</b> use. For <b>inter-Service/Agency</b> use, leave <b>blank</b> .

<sup>1</sup>**See** Appendix C - Formats Introduction, Paragraph 3a.

<sup>2</sup>**See** Appendix C - Formats Introduction, Paragraph **3.b.**

<sup>3</sup>**See** Appendix C - Formats Introduction, Paragraph **3.c.**

<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Distribution		54-56	Enter appropriate distribution code if stocks are segregated and maintained by codes reflected in the distribution field; otherwise, <b>leave</b> blank.
Project		57-59	Enter appropriate project code if stocks are segregated and maintained by codes reflected in the project field; otherwise, leave blank.
Multi-Use		60-62	For <b>intra-Service/Agency</b> use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.
Dual Use		63-65	
Error Classification		(63-64)	For <b>DI</b> Codes <b>D8A</b> and D9A, enter appropriate DoD assigned error classification code from appendix B18; otherwise, leave blank.
		(65)	For <b>DI</b> Codes <b>D8A</b> and D9A, enter Service/Agency assigned code amplifying the DoD error classification code; otherwise, leave blank.
	or		
Multi-Use		(63-65)	For <b>intra-Service/Agency</b> use with <b>DI</b> codes other than <b>D8A/D9A</b> , enter data prescribed by the Service/Agency. For inter-Service/Agency use except for <b>DI</b> Codes <b>D8A/D9A</b> , leave blank.
Multi-Use		66	For <b>intra-Service/Agency</b> use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.
Routing Identifier (Storage Activity)		67-69	Enter RI code of the storage activity at which item is stored.
Ownership/Purpose		70	Enter appropriate ownership/purpose code, if applicable.

<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Supply	Condition	71	Enter supply condition code of inventory balance being affected.
Management		72	Enter appropriate management code; <b>otherwise</b> , leave blank.
Day of Year		<b>73-75</b>	<u>Storage Activity</u> : Leave blank.  <u>Stock Control Activity</u> : Enter <b>ordinal day of the calendar</b> year on which the adjustment is processed to the inventory control record.
Multi-Use		<b>76-80</b>	For <b>intra-</b> Service/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.



APPENDIX C5

INVENTORY ADJUSTMENT - INCREASE OR DECREASE  
( LOGISTICS TRANSFER/CAPITALIZATION/DECAPITALIZATION 10 N )

<u>FIELD</u> <u>LEGEND</u>	<u>RECORD</u> <u>POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Document Identifier	1-3	Enter <b>DI</b> Code D8E, D8F, D9E, or D9F, as appropriate.
Routing Identifier (T0)	4-6	Enter <b>RI</b> code of the <b>ICP/SCA</b> to which this transaction is being forwarded.
Blank	7	Leave blank.
Stock or Part Number	8-22	Enter stock or part number of item being adjusted.
Unit of Issue	23-24	Enter <b>UI</b> of item.
Quantity	25-29	Enter quantity of the increase or decrease, preceding significant digits with zeros. <sup>1,2</sup>
Document Number	30-43	For <b>DI</b> Code D8 increase transactions, perpetuate document number from <b>DI</b> Code DEE or DEF transaction. For <b>DI</b> Code D9 decrease transactions, enter <b>current</b> document number of the <b>losing ICP/SCA</b> using a consecutive serial number for each different inventory control record balance.
Suffix	44	For <b>DI</b> Code D8 transactions, perpetuate <b>code</b> from <b>DI</b> Code DEE or <b>DEF</b> transaction. For <b>DI</b> Code D9 transactions, enter consecutive alpha codes A through Z when assignment of suffix <b>codes</b> is necessary. <sup>3</sup>

<sup>1</sup>See Appendix C - Formats Introduction, Paragraph 3a.

<sup>2</sup>See Appendix C - Formats Introduction, Paragraph 3.b.

<sup>3</sup>See Appendix C - Formats Introduction, Paragraph 3.c.

<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Routing Identifier (Losing)		45-47	Enter RI code of the losing ICP.
Blank		48-53	Leave <b>blank</b> .
Distribution		54-56	Enter distribution code if inventory control records are maintained by codes reflected in the distribution field; otherwise, leave blank.
Project		57-59	Enter project code if inventory control records are maintained by codes reflected in the project field; otherwise, leave blank.
Blank		60-61	Leave blank.
Day of Year (Effective)		62-64	Enter original effective day (ordinal day of the calendar year) of the logistic transfer or <b>decapitalization</b> .
Ownership/Purpose		65	To be used by gaining <b>ICP/SCA</b> .
Supply Condition		66	To be used by gaining <b>ICP/SCA</b> .
Routing Identifier (Storage Activity)		67-69	Enter RI code of storage activity at which item is stored.
Ownership/Purpose		70	Enter appropriate ownership/purpose code of the inventory balance being affected.
Supply Condition		71	Enter supply condition code of the inventory balance being affected.
Management		72	Enter appropriate management code; otherwise, <b>leave</b> blank.
Day of Year (Transaction)		73-75	Enter ordinal day of the calendar year on which document is prepared.
Blank		76-80	Leave blank.

APPENDIX C6

INVENTORY ADJUSTMENT - INCREASE OR DECREASE  
OWNERSHIP TRANSFER)

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Document Identifier	1-3	Enter <b>DI</b> Code D8S or <b>D9S</b> , as appropriate.
Routing Identifier (T0)	4-6	Enter <b>RI</b> code <b>of the activity to which</b> this transaction is being forwarded.
Blank	7	Leave blank.
Stock or Part Number	8-22	Enter stock or part number of item being adjusted.
Unit of Issue	23-24	Enter <b>UI</b> of item.
Quantity	25-29	Enter quantity of increase or decrease, <b>preceding</b> significant digits with zeros. <sup>1</sup> <sup>2</sup>
Document Number	<b>30-43</b>	Enter appropriate document number.
suffix	<b>44</b>	Enter consecutive <b>alpha</b> codes A through Z when assignment of suffix codes are <b>necessary</b> . <sup>3</sup>
Blank	45-51	Leave blank.
Fund	52-53	For <b>intra-Service/Agency</b> use, enter appropriate code. For inter-Service/Agency use, leave blank.
Distribution	<b>54-56</b>	Enter appropriate distribution code if stocks are segregated and maintained by codes reflected in the distribution field; otherwise, leave blank.

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<sup>1</sup>**See** Appendix C - Formats Introduction, Paragraph 3a.

<sup>2</sup>**See** Appendix C - Formats Introduction, Paragraph 3.b.

<sup>3</sup>**See** Appendix C - Formats Introduction, Paragraph 3.c.

<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Project		57-59	Enter appropriate project code if stocks are segregated and maintained by codes, reflected in the project field; otherwise, leave blank,
Blank		60-66	Leave blank.
Routing Identifier (Storage Activity)		67-69	Enter <b>RI</b> code of the storage activity at which item is stored. 4
Ownership		70	Enter appropriate numeric ownership code reflected by <b>RI</b> code in record positions 4-6.
Supply Condition		71	Enter supply condition code of the balance being affected..
Management		72	Enter appropriate management code; otherwise, leave blank.
Day of Year		73-75	Enter ordinal day of the calendar year on which adjustment is processed to the SMCA record.
Blank		76-80	Leave blank.

APPENDIX C9

**INVENTORY ADJUSTMENT - DUAL**  
**(CONDITION/PURPOSE TRANSFER)**

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Document Identifier	1-3	Enter <b>DI</b> Code DAC or DAD, as appropriate.
Routing Identifier (T0)	4-6	Enter <b>RI</b> code of the <b>ICP/SCA</b> to which this transaction is being forwarded.
<b>Blank</b>	7	Leave blank.
Stock or Part Number	8-22	Enter stock or part number of item being adjusted.
Unit of Issue	23-24	Enter <b>UI</b> of the item.
Quantity	25-29	Enter quantity being adjusted, <b>preceding digits with zeros.<sup>1,2</sup></b> 'significant
Document Number	30-43	For reclassification of previously suspended receipt's, enter document number under which the materiel originally was received. For other adjustments, enter appropriate document number.
Suffix	44	For reclassification of previously suspended receipts, enter suffix code under which the materiel was originally received. For other adjustments, enter consecutive alpha codes A through Z when assignment of suffix codes is necessary. <sup>3</sup>

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<sup>1</sup>See Appendix C - Formats Introduction, Paragraph 3a.

<sup>2</sup>See Appendix C - Formats Introduction, Paragraph 3.b.

<sup>3</sup>See Appendix C - Formats Introduction, Paragraph 3.c.

<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Routing Identifier (Lossing)		45-47	For <b>intra-</b> Service/Agency, enter code prescribed by the Service or Agency. For inter-Service/Agency use, leave <b>blank</b> .
Mul ti -Use		<b>48-50</b>	For <b>intra-Service/</b> Agency use, enter data prescribed by the <b>Serv -</b> ice/Agency. For inter-Service/Agency use, leave <b>blank</b> .
Bl ank		51	Leave blank.
Fund		52-53	Enter appropriate code for <b>intra -</b> Service/Agency use. For inter-Service/Agency use, leave blank.
Di stri buti on		54-56	Enter appropriate distribution code if stocks are segregated and maintained by codes reflected in the distribution field; otherwise, leave blank.
Proj ect		57-59	Enter appropriate project code if stocks are segregated and main- tained by codes reflected in the project field; otherwise, leave blank.
Mul ti -Use		60-64	For <b>intra-Service/Agency</b> use, enter data prescribed by the Service/ Agency. For inter-Service/Agency use, leave blank.
Ownershi p/Purpose (T0)		65	Enter the T0 ownershi p/purpose code, if appl i cabl e.
Suppl y Condi ti on (T0)		66	Enter the T0 suppl y condi ti on code.
Routing Identifier (Storage Acti vi ty)		<b>67-69</b>	Enter RI code of the storage activ- ity at which the item is stored.
Ownershi p/Purpose ( <b>FROM</b> )		70	Enter the FROM ownershi p/purpose code, if appl i cabl e.
Suppl y Condi ti on ( <b>FROM</b> )		71	Enter the <b>FROM</b> suppl y condi ti on code.

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Management	72	Enter appropriate management code; otherwise, leave blank.
Day of Year	73-75	For storage activity, leave blank. For <b>SCA/ICP</b> , enter ordinal day of the calendar year on which the adjustment is processed to the inventory control record.
Multi-Use	76-80	For <b>intra-Service/Agency</b> use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.

APPENDIX C10

INVENTORY ADJUSTMENT - DUAL  
(OWNERSHIP TRANSFER)

<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Document Identifier		1-3	Enter <b>DI</b> Code DAS.
Routing Identifier	(TO)	4-6	Enter <b>RI</b> code of the storage activity to which this transaction is being forwarded.
Blank		7	Leave <b>blank</b> .
Stock or Part Number		8-22	Enter stock or part number of item being adjusted.
Unit of Issue		23-24	Enter <b>UI</b> of item.
Quantity		25-29	Enter quantity being adjusted, preceding significant digits with <b>zeros</b> . <sup>1,2</sup>
Document Number		30-43	Enter document number under which the materiel originally was issued.
Suffix		44	Enter consecutive alpha codes A through Z when assignment of suffix codes is <b>necessary</b> . <sup>3</sup>
Routing Identifier (Losing)		45-47	Enter <b>RI</b> code of Service/Agency from which materiel is being transferred.
Multi-Use		48-50	For <b>intra-Service/Agency</b> use, enter data prescribed by the Service/Agency. For <b>inter-Service/Agency</b> use, <b>leave blank</b> .

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<sup>1</sup>See Appendix C - Formats Introduction, Paragraph 3a.

<sup>2</sup>See Appendix C - Formats Introduction, Paragraph 3.b.

<sup>3</sup>See Appendix C - Formats Introduction, Paragraph 3.c.



<u>FIELD LEGEND</u>	RECORD <u>POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Blank	51	Leave blank.
Fund	52-53	Enter appropriate code for <b>intra</b> - Service/Agency <b>use</b> . For inter-Service/Agency use, leave blank.
Distribution	<b>54-56</b>	Enter appropriate distribution code if stocks are segregated and maintained by codes reflected in the distribution field; otherwise, leave blank.
Project	57-59	Enter appropriate project code if stocks are segregated and maintained by codes reflected in the project field; otherwise, leave blank.
Blank	60-64	Leave blank.
Ownership (TO)	65	Enter appropriate TO ownership code.
Supply Condition	<b>66</b>	Enter <b>the</b> supply condition code of the item.
Routing Identifier (Storage Activity)	<b>67-69</b>	Enter <b>RI</b> code of the storage activity at which item is stored.
Ownership (FROM)	70	Enter appropriate FROM ownership code.
Supply Condition	71	Perpetuate the supply condition code entered in record position 66; otherwise, leave blank.
Management	<b>72</b>	Enter appropriate management code; otherwise, leave <b>blank</b> .
Day of Year	<b>73-75</b>	Enter ordinal day of the calendar year on which the adjustment is processed to the <b>SMCA</b> record.
Multi-Use	<b>76-80</b>	For <b>intra</b> - Service/Agency use, enter data prescribed by Service/Agency. For inter-Service/Agency <b>use</b> , leave blank.

APPENDIX C11

DUE-IN - PROCUREMENT INSTRUMENT SOURCE

<u>FIELD</u> <u>LEGEND</u>	<u>RECORD</u> <u>POSITION(S)</u>	<u>EXpl anati On</u> <b>AND</b> <b>INSTRUCTIO Ns</b>
Document Identifier	1-3	Enter appropriate <b>DI code</b> from the <b>DD</b> series (third digit codes in this series correspond to the third digit codes provided in the <b>D4</b> series).
Routing Identifier (T0)	4-6	Enter <b>RI</b> code of the <b>ICP/SCA</b> to which this transaction is being forwarded,
Blank	7	Leave blank.
Stock or Part Number	8-22	Enter stock or part number of item due-in.
Unit of Issue	23-24	Enter <b>UI</b> of the item.
Quantity (Due-in)	25-29	Enter quantity due-in, preceding significant digits with <b>zeros</b> . <sup>1,2</sup>
Procurement Instrument Identification Number or Due-In Document Number	30-43	
Procurement Instrument Identification Number	(30-42)	Enter (or perpetuate) procurement instrument" identification number.
Blank	(43)	Leave <b>blank</b> .
or		
Due-In Document Number	(30-43)	For <b>intra-Service/Agency</b> use only, enter (or perpetuate) due-in document number.

<sup>1</sup>See Appendix C - Formats Introduction, Paragraph 3a.

<sup>2</sup>See Appendix C - Formats Introduction, Paragraph 3.b.

<u>FIELD</u> <u>LEGEND</u>	<u>RECORD</u> <u>POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Suffi x	44	Enter consecutive alpha codes A through Z when assign <sup>3</sup> ment of suffix codes is necessary.
Item Number	<b>45-50</b>	Enter the contract/exhibit line item number or <b>subline</b> item number as follows:
Contract/Exhibit Line Item Number	(45-48)	<u>Contract Line Item Number:</u>  Enter the CLIN beginning in record position 48, preceding significant digits with zeros.  <u>Exhibit Line Item Number:</u>  Enter the alphabetic exhibit identifier in record position 45. Enter the exhibit line number in record positions 46 through 48, beginning with record position <b>48</b> , preceding significant <b>digits</b> with zeros.
Contract/Exhibit <b>Subline</b> Item Number	<b>(49-50)</b>	Enter the contract or exhibit <b>sub-</b> <b>line</b> item number beginning in record position 50, <b>if</b> applicable; otherwise, zero fill.
Routing Identifier (Losi ng)	51-53	Enter <b>RI</b> code of the ICP trans- mitting this transaction for logistics reassignment due-in; otherwise, leave blank.
Di stri buti on	54-56	Enter distribution code; otherwise, <b>leave</b> blank.
Proj ect	57-59	Enter project code; otherwise, leave blank.

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<sup>3</sup>See Appendix C - Formats Introduction, Paragraph 3.c.

<u>FIELD</u> <u>LEGEND</u>	<u>RECORD</u> <u>POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Unit Price	60-66	Enter unit price if prescribed by Service/Agency managing the item; otherwise, leave blank.
Routing Identifier (Storage Activity)	67-69	Enter <b>RI</b> code of the storage activity to which <b>the</b> item is <b>due-</b> in.
Ownership/Purpose	70	Enter ownership/purpose code of item due-in.
Multi-Use	71-72	For <b>intra-Service/Agency</b> use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.
Date Indicator	73-75	Enter last digit of calendar year and 2-digit month signifying estimated delivery date; e.g., 607 is 1986, month of July.
<b>Multi-Use</b>	<b>76</b>	For <b>intra-Service/Agency</b> use, enter data prescribed by the <b>Serv-</b> ice/Agency. For inter-Service/Agency use, leave blank.
Call/Order Serial Number	77-80	Enter applicable call/order serial number; otherwise, leave blank.

## APPENDIX C13

### DUE-IN - OTHER THAN PROCUREMENT INSTRUMENT SOURCE

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Document Identifier	1-3	Enter appropriate <b>DI</b> code from the DF series (third digit codes in this series correspond to the third digit codes provided in the 06 series).
Routing Identifier (T0)	4-6	Enter <b>RI</b> code of the <b>ICP/SCA</b> to which this transaction is being forwarded.
Blank	7	Leave blank.
Stock or Part Number	8-22	Enter stock or part number of item due-in.
Unit of <b>Issue</b>	23-24	Enter <b>UI</b> of item.
Quantity	25-29	Enter quantity due-in, preceding significant digits with <b>zeros</b> . <sup>1,2</sup>
Document Number	30-43	Enter controlling document number.
Suffix	44	Enter controlling suffix code; otherwise, leave blank.
Supplementary Address	45-50	Enter SUPADD; otherwise, leave blank.
Signal	51	Enter signal code; otherwise, leave blank.
Fund	52-53	Enter fund code; otherwise, leave blank.
Distribution	54-56	Enter distribution code; otherwise, leave blank.

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<sup>1</sup>See Appendix C - Formats Introduction, Paragraph 3a.

<sup>2</sup>See Appendix C - Formats Introduction, Paragraph 3.b.

<u>FIELD</u> <u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Project	57-59	Enter project code; otherwise, leave blank.
Multi-Use	60-66	For <b>intra-Service/Agency</b> use, enter data prescribed by the Service/Agency. For inter-Service use, leave blank.
Routing Identifier (Storage Activity)	67-69	Enter <b>RI code</b> of the storage activity to which the item is <b>due-in</b> .
Ownership/Purpose	70	Enter ownership/purpose code of item due-in.
Supply Condition	71	Enter condition code of item due-in.
Management	72	Enter appropriate management code; otherwise, leave blank.
Date Indicator	73-75	Enter last <b>digit</b> of <b>calendar</b> year and 2-digit month signifying estimated <b>delivery</b> date; e. g., 607 is 1986, month of July.
Routing Identifier (Lossing)	76-78	Enter <b>RI</b> code of the ICP transmitting this transaction for logistics reassignment due-in; otherwise, leave <b>blank</b> .
Blank	79-80	Leave blank.

## APPENDIX C19

### PHYSICAL INVENTORY COUNT

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Document Identifier	1-3	Enter <b>DI</b> Code DKA.
Routing Identifier (T0)	4-6	Enter <b>RI</b> code of the activity to which this transaction <b>is</b> being forwarded.
Type of Physical Inventory/Transaction History	7	Enter (or perpetuate) the type of physical inventory/transaction history code.
Stock or Part Number	8-22	Enter stock or part number of item counted/reconciled or of item for which the custodial record balance was requested.
Unit of Issue	23-24	Enter <b>UI</b> of the item counted/reconciled or of the item for which the custodial record <b>balance</b> was requested.
Quantity	25-34	For Type of Physical Inventory/Transaction History Codes A, B, C, E, and F, enter the quantity counted or onhand balance verified by count. For codes Y and Z, enter the custodial record balance. Precede significant digits with zeros. Zero <b>fill</b> if total count/balance is zero.
Date (Count/Record)	35-38	Enter the date (last digit of calendar year and ordinal day of calendar year) on which the item is counted or on which the custodial record balance is taken.
Multi-Use	39	For <b>intra-Service/Agency</b> use, enter the data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Shelf-Life	40	Enter applicable shelf-life code; otherwise, leave <b>blank</b> . <sup>1</sup>
Controlled Inventory Item	41	Enter applicable controlled <b>inventory</b> item code; otherwise, leave <b>blank</b> . <sup>1</sup>
Manager/Owner Indicator	42	Enter numeric 1 if activity in record positions 4-6 is the <b>IMM</b> and numeric 2 if the activity is an owner but not the <b>IMM</b> ; otherwise, leave <b>blank</b> . <sup>1</sup>
Inventory Category	43	Enter applicable inventory category code; otherwise, leave <b>blank</b> . <sup>1</sup>
Multi-Use	44-46	Enter the lot/segment number for controlling the inventory; otherwise, leave <b>blank</b> . <sup>1</sup>
Count Transaction Control Number	47-53	Enter the serial number assigned to each transaction. Leave blank for Type of Physical Inventory/Transaction History Code Y or Z.
Distribution	54-56	Enter appropriate distribution code if stocks are segregated and maintained by codes reflected in the distribution field; otherwise, leave blank.
Project	57-59	Enter appropriate project code if stocks are segregated and maintained by codes reflected in the project field; otherwise, leave blank.
Count Number	60	Enter numeric digit to indicate the number of counts taken; enter zero for Type of Physical <b>Inventory</b> /Transaction History Code Y or Z.

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<sup>1</sup>May be used **intra-Service/Agency** or **inter-Service/Agency** when agreed by the Components involved.



<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Date (Physical <b>Inventory</b> cutoff)	61-64	Enter (or perpetuate) the date ( <b>last digit</b> of the calendar year and <b>ordinal</b> day of the calendar year) established for striking the accountable record balance; leave blank for Type of Physical <b>Inven-</b> tory/Transaction History Code Y or Z.
Blank	65-66	Leave blank.
Routing Identifier (FROM)	67-69	Enter RI code identifying the storage activity from which the transaction is being forwarded.
Ownership/Purpose	70	Enter (or perpetuate) ownership/ purpose code if stocks are segre- gated; otherwise, leave blank. (Assets in the custody of the <b>SMCA</b> are not segregated by owner; however, count transactions will contain ownership code.)
Supply Condition	71	Enter (or perpetuate) supply con- dition code of the item counted/ reconciled or for which custodial balance was requested. Leave blank in reply to a physical inventory or custodial balance request when the total count/ balance for the stock or part number was zero.
Management	72	When entry of Management Code M or Z is not required, enter Man- agement Code <b>N</b> when the quantity in record positions 25-34 reflects a balance from a <b>noncommingled</b> storage location and Management Code Y when the quantity reflects balance from a commingled storage location.

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Dual Use	73-75	
Error Classification	(73-74)	Enter appropriate DoD assigned error classification code from appendix 618; otherwise, leave blank.
	(75)	Enter <b>intra-Service/Agency</b> assigned code amplifying the DoD error classification code from appendix B18; otherwise, leave blank.
<u>or</u>		
Mul ti -Use	(73-75)	For <b>intra-Service/Agency</b> use, enter data prescribed by Service/Agency. For inter-Service/Agency use, leave blank.
Dual -Use	76-80	
Mul ti -Use	(76-80)	For <b>intra-Service/Agency</b> use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.
<u>or</u>		
Subsistence Type of Pack	(79)	<u>For Subsistence Items Only:</u> Enter the applicable subsistence type of pack code (see <b>MILSTRIP</b> (reference (h)), appendix B).
Bl ank	(80)	<u>For Subsistence Items Only:</u> Leave blank.

APPENDIX C26

WAR MATERIEL REQUIREMENTS DATA

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Document Identifier	1-3	Enter appropriate <b>DI</b> code in the <b>DM</b> series.
Routing Identifier (TO)	4-6	Enter <b>RI</b> code of the item manager to which this transaction is being submitted.
Transaction Serial Number	7	Enter consecutive numeric serial number for each transaction within a <b>DI</b> code for this stock or part number (e.g., 1 for first DMA, 2 for second DMA, 1 for first DMB, etc.) <sup>1</sup>
Stock or Part Number	8-20	Enter stock or part number of item required.
Unit of <b>Issue</b>	21-22	Enter <b>UI</b> of item.
Quantities	23-70	Beginning with the first month after D-Day, enter the monthly OWMR (consumption) quantity for recurring U.S. requirements, non-recurring U.S. requirements, and nonrecurring Allies requirements for <b>DI</b> Codes DMA, DMB, and DMC, respectively. For <b>DI</b> Code DMD, enter the forecasted monthly reparable return quantity. For <b>DI</b> Code <b>DME</b> , enter the <b>PWRMR</b> in record positions 23-30 and the <b>PWRMRP</b> in record positions 31-38; leave record positions 39-70 blank. <sup>1</sup>
First Month	(23-30)	
Second Month	(31-38)	
Third Month	(39-46)	
Fourth Month	(47-54)	
Fifth Month	(55-62)	
Sixth Month	(63-70)	

<sup>1</sup>Use additional transactions as required, entering the consecutive transaction serial number within each **DI** code, to accommodate submission of the number of months data specified by the Defense Guidance issued each year.

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Blank	71	Leave blank.
Total Number of Transactions	72-73	Enter the total number of <b>WMR</b> transaction submitted for all <b>DI</b> codes for this stock or part number.
Routing Identifier (FROM)	74-76	Enter RI code of the activity from which this transaction is being submitted.
Date	77-80	Enter the date (last digit of the calendar year and ordinal day of the calendar year) on which this transaction is prepared.

APPENDIX C30

SMALL ARMS RECEIPT/SHIPMENT FOLLOWUP

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Document Identifier	1-3	Enter <b>DI</b> Code DSD.
Routing Identifier (TO)	4-6	Enter appropriate RI code of the activity to receive the <b>followup</b> transaction.
Blank	7	Leave <b>blank</b> .
Stock Number	8-22	Enter NSN, MCN, or LCN.
Multi-Use	23-29	For <b>intra-Service/Agency</b> use, enter data prescribed by the <b>Service/Agency</b> . For inter-Service/Agency use, leave blank.
Document Number	<b>30-43</b>	Enter (or perpetuate) appropriate document number.
Suffix	<b>44</b>	Enter (or perpetuate) suffix code if applicable; otherwise, leave blank.
DoD Activity Address (Shipped To/Received From)	<b>45-50</b>	Enter <b>DoDAAC</b> of activity shipped to/received from.
DoD Activity Address (Reporting Activity)	51-56	Enter Reporting Activity/Manufacturer <b>DoDAAC</b> Identification (use UIC if <b>DoDAAC</b> not assigned (U. S. Army only)).
Serial Number	<b>57-67</b>	Enter serial number. Right justify and fill unused positions with zeros. If the serial number begins with a zero, also enter <b>a 12-zone</b> punch in the zero position which starts the <b>serial</b> number.

<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Blank		68	Leave blank.
DoD Activity Address (Accountable Activity)		69-74	Enter <b>DoDAAC/UIC</b> of unit/activity or property book officer owning/ possessing weapon.
Blank		75	Leave blank.
Date		76-80	Enter last two digits of the calendar year <b>in</b> record positions 76-77 and ordinal day of the calendar year in record positions 78-80. <b>Followups</b> for receipt data will contain the date the weapon was shipped. Followups for shipment data will contain the date the weapon was received.

APPENDIX C31

SMALL ARMS RECONCILIATION/REJECT FOLLOWUP

<u>FIELD</u> <u>LEGEND</u>	<u>RECORD</u> <u>POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Document Identifier	1-3	Enter <b>DI</b> Code DSF.
Routing Identifier (T0)	4-6	Enter <b>RI</b> code of activity to receive the transaction.
Transaction	7	Perpetuate from <b>DI</b> Code DSR.
Stock Number	8-22	Perpetuate from <b>DI</b> Code <b>DSR.</b>
Reject Error	23-24	Perpetuate from <b>DI Code</b> DSR.
Date (Reject)	25-29	Perpetuate from <b>DI</b> Code OSR.
Document Number	30-43	Perpetuate from <b>DI</b> Code DSR.
Suffix	44	Perpetuate from <b>DI</b> Code DSR.
DoD Activity Address (Shipped To/Received From)	45-50	Perpetuate from <b>DI</b> Code DSR.
DoD Activity Address (Reporting Activity)	51-56	Perpetuate from <b>DI</b> Code DSR.
Serial Number	57-67	Perpetuate from <b>DI</b> Code <b>DSR.</b>
Blank	68	Leave blank.
DoD Activity Address (Accountable Activity)	69-74	Perpetuate from <b>DI</b> Code DSR.
Blank	75	Leave blank.
Date (Transaction)	76-80	Perpetuate from <b>DI</b> Code DSR.

APPENDIX C32

WEAPON SERIAL NUMBER CONTROL

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>										
Document Identifier	1-3	Enter <b>DI Code DSM.</b>										
Routing Identifier (TO)	4-6	Enter appropriate <b>RI</b> code of the activity to which this transaction is being forwarded as follows: <table><tr><th><u>Component</u></th><th><u>RI Code</u></th></tr><tr><td>Army</td><td><b>B14</b></td></tr><tr><td>Navy</td><td>P64</td></tr><tr><td>Air Force</td><td>FLZ</td></tr><tr><td>DLA</td><td>S90</td></tr></table>	<u>Component</u>	<u>RI Code</u>	Army	<b>B14</b>	Navy	P64	Air Force	FLZ	DLA	S90
<u>Component</u>	<u>RI Code</u>											
Army	<b>B14</b>											
Navy	P64											
Air Force	FLZ											
DLA	S90											
Transaction	7	Enter appropriate transaction code from appendix <b>B13.</b>										
Stock Number	8-22	Enter NSN, MCN, or LCN.										
Multi-Use	23-29	For <b>intra-Service/Agency</b> use, enter data prescribed by the <b>Serv-</b> ice/Agency. For inter-Service/Agency use, leave blank.										
Document Number	30-43	Enter (or perpetuate) appropriate document number.										
suffix	44	Enter (or perpetuate) suffix code, if applicable; otherwise, leave blank.										
DoD Activity Address shipped To/Received From)	45-50	Use for shipment transaction codes F, N, S, and Z and receipt <b>trans-</b> action code R.										
DoD Activity Address (Reporting Activity)	51-56	Enter Reporting <b>Activity/Manufac-</b> turer <b>DoDAAC</b> (use <b>UIC</b> if <b>DoDAAC</b> not assigned (U. S. Army only)).										



<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Serial	Number	57-67	Enter serial number. Right justify and fill unused positions with zeros. <b>If</b> the serial number begins with a zero, <b>also</b> enter a 12-zone punch in the zero position which starts the serial number.
Blank		68	Leave blank.
DoD Activity Address (Accountable Activity)		69-74	Enter <b>DoDAAC/UIC</b> of unit/activity or property book officer owning/possessing weapon.
Blank		75	Leave blank.
<b>Date</b>		76-80	Enter last two digits of <b>calendar</b> year in record positions 76-77 and ordinal day of the calendar year in record positions 78-80. Shipment followup will contain date shipped. Receipt <b>followup</b> will contain date weapon was received. When answering a <b>DI</b> Code DSD <b>followup</b> for weapon(s) shipped but not received, leave blank.
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APPENDIX C33

SMALL ARMS RECONCILIATION/REJECT

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Document Identifier	1-3	Enter <b>DI</b> Code DSR.
Routing Identifier (T0)	4-6	Enter <b>RI</b> code of activity to receive the transaction.
Transaction	7	Enter transaction code E for <b>reconciliation</b> . For rejects, perpetuate from source document.
Stock Number	8-22	Enter NSN, MCN, or LCN being reconciled. For rejects, perpetuate from source document.
Reject Error	23-24	Leave blank on reconciliation transaction. For rejects, enter appropriate reject code from appendix <b>B14</b> .
Date (Reject)	25-29	Leave blank on reconciliation transaction. For rejects, enter date (last 2 digits of the calendar year and ordinal day of the calendar year) transaction is rejected.
Document Number	30-43	For reconciliation transaction, enter appropriate document number. For rejects, perpetuate from source document.
Suffix	44	Enter suffix code, if applicable, on reconciliation transaction. For rejects, perpetuate from source document.
DoD Activity Address (Shipped To/Received From)	45-50	Leave blank on reconciliation transaction. For rejects, perpetuate from source document.

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
DoD Activity Address (Reporting Activity)	<b>51-56</b>	For reconciliation transactions, enter reporting activity DoDAAC. (Use <b>UIC</b> if <b>DoDAAC</b> not assigned (U.S. Army only).) For rejects, perpetuate from source document.
Serial Number	57-67	Enter serial number being recon- ciled. For rejects, perpetuate from source document.
<b>Blank</b>	68	Leave blank.
DoD Activity Address (Accountable Activity)	69-74	Enter <b>DoDAAC/UIC</b> of unit/activity or property book officer owning/ possessing weapon. For rejects, perpetuate from source document.
Blank	75	Leave blank.
Date (Transaction)	76-80	For reconciliation transactions, enter last two digits of the calen- dar year in record positons 76-77 and ordinal day of the calendar year in record positions 78-80. For rejects, perpetuate from source document.

APPENDIX C35

ASSET SUPPORT REPLY (ASSET DATA)

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
<b>Document Identifier</b>	1-3	Enter <b>DI</b> Code DTB.
Routing Identifier (TO)	4-6	Enter RI code of the activity that requested the data.
Request	7	Perpetuate from record position 7 of asset support request. In response to a DTD <b>followup</b> , Request Code J, K, or L, as appropriate, will be used.
Stock or Part Number	<b>8-20</b>	Perpetuate stock or part number from record positions 8-20 of the request except when the stock or part number is nonpreferred. The replacing preferred stock or part number will be entered and a code 1 will be placed in record position 76 to indicate the existence of the preferred item.
<b>Acquisition Advice</b> <b>21</b>		Enter AAC of the stock or part number in record positions 8-20. See DoD 4100.39-M (reference <b>(nn)</b> , <b>Vol.</b> 10) for explanation of codes.
Unit of Issue	22-23	Enter <b>UI</b> of the stock or part number contained in record positions 8-20.
Project/Contingency	24-26	Perpetuate from record positions 24-26 of the request.
<b>Routing Identifier (FROM)</b>	27-29	Enter <b>RI</b> code of the <b>IMM</b> preparing this reply.
Document Number	30-43	Perpetuate from the record positions 30-43 of the request.

<u>FIELD LEGEND</u>	<u>RECORD POSITION(SL</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Quantity (Other War Reserve Materiel Requirements, Protectable)	44-49	Enter system <b>OWRMRP</b> onhand assets, if applicable. Leave blank when there are no <b>OWRMRP</b> onhand assets. Navy transactions contain all <b>on-</b> hand asset quantities as <b>OWRMRP</b> assets and are not identified <b>separately.</b> <sup>1</sup>
Quantity ( <b>Total</b> Peacetime AsSets)	50-55	Enter total system onhand assets in Supply Condition Codes A, B, <b>C</b> , and D (serviceable/issuable stocks), less system OWRMRP assets, if applicable. Leave blank when there are no total system onhand assets. Navy transactions can include OWRMRP <b>assets.</b> <sup>1</sup>
Quantity (Net Due-In On Contracts)	56-61	Enter the total quantity due-in on contract from procurement instrument sources, less the quantity on backorder, if applicable. Leave blank whenever there is no net due-in from contract <b>quantity.</b> <sup>1</sup>
Quantity (Net Due-In On Purchase Request)	62-67	<b>If</b> applicable, enter the total quantity due-in on purchase request from procurement instrument sources, less any quantity on back-order that <b>was</b> not applied to net due-in on contract. Leave blank whenever there is no net due-in from purchase request <b>quantity.</b> <sup>1</sup>
Quantity (Quarterly Forecast Demands)	68-72	Enter the system quarterly forecast of demands, if applicable. Leave blank whenever there is no <b>quarter-</b> <b>ly</b> forecast of <b>demand.</b> <sup>1</sup>
Procurement Lead Time	<b>73-75</b>	Enter the procurement lead time, in months (two whole numbers; one decimal ). <sup>1</sup>

<sup>1</sup>**Zero fill left** of significant digits. Whenever the quantities exceed the fields allocated, fill the field with 9s.

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Stock or Part Number Indicator	76	Enter code 1 when the stock or part number in record positions 8-20 of the asset support request transaction <b>is replaced</b> by the preferred/head of the family stock or part number. The replacing preferred stock or part number is entered in record positions 8-20 of this output transaction.
Date (Reply)	77-80	Enter <b>last</b> digit of the calendar year and ordinal day of the calendar year when this reply was prepared.

APPENDIX C36

ASSET **SUPPORT** REPLY (**BACKORDER** DATA)

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Document Identifier	1-3	Enter <b>DI Code</b> DTC.
Routing Identifier (TO)	4-6	Enter <b>RI</b> code of the activity to receive the requested data.
Request	7	Perpetuate from record position 7 <b>of</b> the request. <b>In</b> response to a DTD <b>followup</b> , Request Code J, K, or L, as appropriate, will be used.
Stock or Part Number	8-20	Perpetuate stock or part number from record positions 8-20 of the request except when the stock or part number is nonpreferred. The replacing preferred stock or part number will be entered and a code 1 will be placed in record position 76 to indicate the existence of the preferred item.
Acquisition Advice	21	Enter AAC of the stock or part number in record positions 8-20. See DoD 4100.39 (reference <b>(nn)</b> , vol. 10), explanation of codes.
Unit of Issue	22-23	Enter <b>UI</b> of the item entered in record positions 8-20.
Project/Contingency	24-26	Perpetuate from record positions 24-26 of the request.
Routing Identifier (FROM)	27-29	Enter <b>RI</b> code of the <b>IMM</b> preparing this reply.
Document Number	30-43	Perpetuate request document number.

<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Quantity ' (Issuable Assets)		44-49	Enter the total quantity of onhand assets, which consists of <b>OWRMRP</b> and Supply Condition Codes A, B, C, and D (serviceable) stocks. Leave blank when there are no onhand assets. Navy transactions contain all onhand asset quantities as <b>OWRMRP</b> assets and are not identified <b>separately.</b> <sup>1</sup>
Quantity (Total System Backorder, Priorities 1-8)		50-53	Enter total system backorder quantity for priorities 1 through 8. Include both backorder on contract or purchase request for direct delivery and other <b>orders.</b> <sup>1,2</sup>
Quantity (Total Service Backorder, Priorities 1-8)		54-57	Enter total backorder quantity of priorities 1 through 8 applicable to the parent Service of the activity initiating the <b>request.</b> <sup>1,2</sup>
Quantity (Total System Backorder, Priorities 9-15)		58-61	Enter total system backorder quantity for priorities 9 through 15. Include quantities on direct delivery and other <b>backorders.</b> <sup>1,2</sup>
Quantity (Total Service Backorder, Priorities 9-15)		62-65	Enter total backorder quantity for priorities 9 through 15 applicable to the parent Service of the activity initiating the <b>request.</b> <sup>1,2</sup>
Date (Due-In)		66-68	Enter last digit of the calendar year and two digit ordinal month of the calendar year when the first scheduled contract or purchase request delivery is due.

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<sup>1</sup>**Zero** fill left of significant digits. Whenever the quantities exceed the field allocated, fill the field with 9s.

<sup>2</sup>In the event there are no quantities on backorder, record positions 50-65, as applicable, will be blank.



<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Date	Indicator (Zero Backorder)	69-71	Enter the last digit of the year and two digits for the month when the scheduled delivery of the aggregate quantity of due-ins will be sufficient to satisfy current backorders <b>plus</b> demands forecasted to occur during the interim period from the current <b>date to the date</b> when cumulative assets (due-ins) exceed cumulative anticipated demands plus current backorders.
Quantity	(Quarterly Forecast Demand)	72-75	Enter the system average quarterly forecast of demands, if applicable. Leave <b>blank</b> whenever there is no quarterly forecast of <b>demands</b> . <sup>1</sup>
Stock or Part Number Indicator		76	Enter code 1 when the stock or part number in record positions 8-20 of the request is replaced by the preferred/head of the family stock or part number. The replacing preferred stock or part number is entered in record positions 8-20 of this output transaction.
Date	(Transaction)	77-80	Enter last digit of the calendar year and ordinal day <b>of</b> the calendar year the transaction was prepared.

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<sup>1</sup>See note page C36-2.

APPENDIX C53

STORAGE ITEM DATA CORRECTION/CHANGE

<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
*	Document Identifier	1-3	Enter <b>DI</b> Code <b>DZB</b> .
	Routing Identifier <b>(TO)</b>	4-6	Enter <b>RI</b> code of the activity to which this transaction is being forwarded.
	<b>Item</b> Data Correction/Change	7	Enter the code from appendix B8 which indicates the data field(s) affected by the change.
	Stock or Part Number	8-24	Enter data as follows:
		(8-20)	Enter stock or part number reported in the storage activity transactions or affected by catalog/stock list change.
		(21-24)	<b>Enter</b> PEC, DoDAC, or locally assigned number(s), as appropriate; otherwise, leave blank.
	Unit of <b>Issue</b>	25-26	Perpetuate the <b>UI</b> reported in the storage activity transaction or affected by catalog/stock list change.
*	Stock or Part Number	27-43	Enter data as follows:
		(27-39)	Enter the new stock <b>or</b> part number when stock or part number is being changed; otherwise, leave blank.
		(40-43)	Enter production equipment code, DoD identification code, or <b>locally</b> assigned number(s), as appropriate; otherwise, <b>leave blank</b> .

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Unit of Issue	44-45	Enter the new <b>UI</b> when <b>UI</b> is being changed; otherwise, leave blank.
Unit of <b>Issue</b> Conversion Factor	<b>46 - 50</b>	Use only when <b>the UI is</b> being changed; otherwise, leave blank.
Decimal Locator	(46)	The following table identifies the position of the decimal in the multiplication factor:  0-whole number (no decimal) 1-decimal before record position 50 2-decimal before record position 49 3-decimal before record position 48 4-decimal before record position 47
Multiplication Factor	(47-50)	Enter the factor by which the old quantity must be multiplied to - convert to the new unit of issue.
Shelf-Life	<b>51</b>	Enter the new shelf-life code if the shelf-life code is being changed; otherwise, leave blank.
Controlled Inventory <b>Item</b>	52	Enter the new controlled inventory item code if the code is being changed; otherwise, leave blank.
Demilitarization	53	Enter the new demilitarization code if code is being changed; otherwise, leave blank.
<b>Special</b> Action/ Information for Identifying Repairability, Reclamation, Recoverability, etc.	54-55	Reserved for future DoD standardization. Present use to accommodate individual Service/Agency assigned codes.
Routing Identifier (Manager)	56-58	Enter the RI code of the manager.
Date (Transaction)	59-62	Enter last digit of the calendar year and ordinal day of the calendar year this transaction was prepared.

<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Mul ti -Use		63-66	For <b>intra-Service/Agency</b> use, enter data prescribed by the Service or Agency. For inter-Service/Agency use, leave ' blank.
Routi ng Identi fier	(FROM)	67-69	Enter <b>RI</b> code of the activity preparing this transaction.
Dual Use		70-73	
Date		(70-73)	For Inter-Service/Agency use, enter the effective date (last digit of the calendar year and ordinal day of the calendar year) of the catalog/stock list change when applicable; otherwise, <b>leave blank.</b> ( <b>See</b> chapter 10, section A.)
or			
Mul ti -Use		(70-73)	For <b>Intra-Service/Agency</b> use, enter data prescribed by the Service or Agency; otherwise, <b>leave</b> blank.
Mul ti -Use		74-80	For <b>intra-Service/Agency</b> use, enter data prescribed by the Service or Agency. For inter-Service/Agency use, leave blank.

APPENDIX C57

ASSET STATUS REPORTING  
(BASE, **POST, CAMP, AND STATION LEVEL** USE)

<u>FIELD LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTION</u>
Document Identifier	1-3	Enter <b>DI</b> Code DZF.
Routing Identifier (TO)	4-6	Enter the RI code of the activity to which this transaction is <b>being</b> forwarded.
Reporting	7	<b>Enter</b> code from appendix <b>B10</b> which indicates type of reporting being accomplished.
Stock or Part Number	8-22	Enter the stock or part number of item reported.
Unit of Issue	23-24	Enter the <b>UI</b> of item.
Multi-Use	25-30	For <b>intra-Service/Agency</b> use, enter data prescribed by the <i>Service or Agency</i> . For inter-Service/Agency use, leave blank.
Routing Identifier (FROM)	31-33	Enter RI code of the activity preparing this transaction.
Routing Identifier (Storage Activity)	34-36	Enter the code of storage activity at which item is stored, if different from record positions 31-33; otherwise, leave blank.
<b>Date</b>	37-40	Enter last digit of the calendar year and ordinal day of the calendar year which reflects assets as of close of business.
Quantity (Requisitioning Objective)	41-46	Enter requisitioning objective quantity established for item being reported, preceding significant digits with zeros. If quantity exceeds 999,999, enter overflow quantity in next transaction. Leave field blank in ensuing transactions when overflow quantity is not involved.

<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Quantity (Due-In)		47-52	Enter quantity of the item due-in. preceding significant digits with zeros. If quantity exceeds 999,999, enter overflow quantity in next transaction. Leave field blank in ensuing transactions when overflow quantity not involved.
Mul ti -Use		53-54	For <b>intra-Service/Agency</b> use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.
Supply	Condi ti on	55	Enter supply condition code of quantity on hand reported in record positions 56-61.
Quantity (On Hand)		56-61	Enter quantity on hand preceding significant digits with zeros. (Does not include reserved quantity entered in record positions 71-76.) <b>If</b> quantity exceeds 999,999, enter overflow quantity in next transaction. Leave field blank in ensuing transactions when overflow quantity not involved.
Mul ti -Use		62-63	For <b>intra-Service/Agency</b> use, enter data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.
Supply	Condi ti on	64	Enter supply condition code of quantity on hand reported in record positions 65-70.
Quantity (On Hand)		65-70	Enter quantity on hand, preceding significant digits with zeros. (Does not include reserved quantity entered in record positions 71-76). <b>If</b> quantity exceeds 999,999, enter overflow quantity in next transaction. Leave field <b>blank</b> in ensuing transactions when overflow quantity not involved.

<u>FIELD</u> <u>LEGEND</u>	<u>RECORD</u> <u>POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Quantity (Reserved)	71-76	Enter <b>quantity</b> reserved for special projects/programs, preceding significant digits with zeros. If quantity exceeds 999,999, enter overflow quantity in next transaction. Leave field blank in ensuing transactions when overflow quantity not involved.
Blank	<b>77-78</b>	Leave blank.
Number of Transactions	<b>79-80</b>	<b>Enter</b> total number of transactions <b>being</b> submitted for item identified in record positions .8-22. Precede significant digit with a zero, when applicable.

APPENDIX C59

LOCATION RECONCILIATION REQUEST

<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Document Identifier		1-3	Enter <b>DI</b> Code DZH.
Routing Identifier	(T0)	4-6	Enter <b>RI</b> code of the <b>ICP</b> to which this transaction is being forwarded.
Blank		7	Leave blank.
Stock or Part Number		8-22	Enter stock or part number of item being requested for reconciliation.
Unit of Issue		23-24	Enter <b>UI</b> of item.
Quantity		25-34	Enter quantity, preceding significant digits with zeros; otherwise, leave <b>blank.</b> <sup>1</sup>
Multi-Use		35	For <b>intra-Service/Agency</b> use, enter the data prescribed by the Service/Agency. For inter-Service/Agency use, leave blank.
Cutoff Date		36-39	Enter mutually agreed upon cutoff date (last digit of the calendar year and ordinal day of the calendar year; e. g., 6253 is 10 Sep 86) for location reconciliation.
Shelf-Life		40	Enter shelf-life code of the item.
Controlled Inventory Item		<b>41</b>	Enter controlled inventory item code applicable to the item.
Manager/Owner Identifier		42	Enter numeric 1 <b>if</b> activity in record positions 4-6 is the IMM or numeric 2 if the activity is an owner but not the <b>IMM.</b> <sup>1</sup>

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<sup>1</sup>May be used by **intra-Service/Agency** or inter-Service/Agency when agreed to by the Components involved.



<u>FIELD</u>	<u>LEGEND</u>	<u>RECORD POSITION(S)</u>	<u>EXPLANATION AND INSTRUCTIONS</u>
Blank		43	Leave blank.
Transaction Lot/ Segment Number		44-46	Enter the lot/segment number of the transactions being <b>reconciled</b> ; otherwise, leave blank. <sup>1</sup>
<b>Blank</b>		47-59	Leave blank.
Consecutive Trans- action Number		60-66	Enter consecutive number beginning with 0000001 in the first transaction to identify each transaction <b>in</b> the reconciliation.
Routing Identifier (FROM)		67-69	Enter <b>RI</b> code of the storage activity preparing the transaction.
Ownership/ Purpose		70	Enter ownership or purpose code if assets are segregated physically or on the storage activity record; otherwise, <b>leave blank.</b> <sup>1</sup>
supply Condition		71	Enter supply condition code of item being reconciled.
Inventory Category		72	Enter inventory category code, if prescribed by Service/Agency managing the item; otherwise, leave <b>blank.</b>
Blank		73-75	Leave blank.
Dual -Use		76-80	
Mul ti -Use		(76-80)	For <b>intra-Serv</b> ice/Agency use, enter data Described <b>by</b> the <b>Serv</b> - ice/ Agency." For <b>inter -Service/</b> Agency use, leave blank.
Subsistence Type of Pack		(79)	<u>For Subsistence Items Only:</u> Enter subsistence type of pack code (see MI <b>LSTRIP</b> (reference (h)) appendix B) for the item.
Blank		(80)	<u>For Subsistence Items Only:</u> Leave <b>blank.</b>

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<sup>1</sup>See note page C59-1.